

OPEN POSITION: Consultant to Conduct Training on Participatory Training Methods in Cambodia

REPORTS TO: Project Manager, Small Grants Project

LOCATION: Cambodia

HIRING NEED: Between April and June 2024

BACKGROUND

CORE Group fosters collaborative action and learning to improve and expand community-focused public health practices. Established in 1997 in Washington D.C., CORE Group is an independent not-for-profit hybrid, membership organization, and home of the International Community Health Network, which brings together over 15,000 global health practitioners- CORE Group member organizations, scholars, advocates, and donors to support the global health of underserved women, children, adolescents, and communities around the world. Learn more here: www.coregroup.org.

CORE Group is implementing a small grants program to advance Sexual, Reproductive, Maternal, Newborn, Child, and Adolescent Health (SRMNCAH) programming, policy, and interventions in Bangladesh, Nepal and Cambodia by providing financial, SRMNCAH technical, and organizational resources to six local women-led, youth-led, people with disabilities-led organizations, and other community-based organizations. This approach is strengthening local and national organizations' technical and organizational capacity to design and implement community-based solutions to SRMNCAH challenges, focusing on gender transformation, quality of care, and health equity.

The project has the following overall outcomes:

Overall Outcome #1:

Community-based solutions for SRMNCAH developed in this project strengthen the national health system to become sustainable in the longer term.

Overall Outcome #2:

Successful project's interventions lead to SRMNACH improvements, especially for women and girls, in the communities of implementation in the three selected countries.

Overall Outcome #3:

An innovative, inclusive sustainable grantmaking model is developed for SRMNCAH that other donors and financing organizations replicate.

DESCRIPTION

The **consultant will conduct a training workshop on Participatory Training Methods** for one grantee in Cambodia. This training aims to enhance the capacity of our grantees to effectively engage and train community members and stakeholders in their projects through participatory approaches. **The primary objectives of this consultancy are as follows:**

- To equip grantees with knowledge and skills in participatory training methods.
- To enhance the capacity of grantees to design and facilitate participatory training sessions.
- To strengthen the ability of grantees to engage community members and stakeholders through participatory approaches.

The Consultant will work closely with the Project Manager to coordinate all training materials and deliverables.

SCOPE OF WORK

General responsibilities will include, but not be limited to the following:

Provide training on participatory training methods for selected staff of 1 grantee in Cambodia

- Develop a comprehensive training curriculum on participatory training methods tailored to the project and the needs of the grantee.
- Conduct a training session/workshop for a grantee in Cambodia, covering topics such as participatory needs assessment, designing participatory training sessions, facilitation techniques, tool development and monitoring and evaluation of participatory approaches. **The training itself should model participatory training methods.**
- Work with the grantee to develop at least 1 new method for conveying information to project participants.
- Provide guidance and support to grantees in applying participatory training methods to their respective projects.
- Conduct pre- and post-training assessments to evaluate the effectiveness of the training and identify areas for improvement.

DELIVERABLES

- Timeline for consultancy activities and deliverables
- A detailed training curriculum and materials on participatory training methods.
- Three-day training session/workshop conducted for grantees, including presentation materials, handouts, and other relevant resources.
- Pre- and post-training assessments and reports evaluating the impact of the training on participants' knowledge and skills.
- A final report summarizing the training activities, participant feedback, and recommendations for future capacity-building efforts (if necessary).

DURATION, TIMELINE AND LOCATION

- The consultancy is expected to span 9 days, with training sessions between April and June 2024. The 9 days will include 2 days for preparation, 3 days for conducting the training, 2 days travel and 2 days for the reports.
- The training will take place in Cambodia (exact location to be determined) with arrangements for venue and logistics managed by the organizing team.
- It is expected that the training will be conducted in Khmer.
- The consultant should provide a timeline indicating key milestones and deliverable deadlines.

REQUIREMENTS

The consultant should possess the following qualifications and experience:

- Demonstrated expertise in participatory training methodologies, community engagement, and capacity building.
- Experience in designing and delivering training programs for NGOs, community-based organizations, or similar entities.

- Experience in using participatory training techniques with both high and low literacy participants.
- Knowledge of the social, cultural, and economic context of Cambodia.
- Excellent facilitation and communication skills.
- Fluency in English and Khmer languages.

HOW TO APPLY

Interested consultants should submit a proposal for the consultancy, their CV, and proposed budget. Budget should include consultancy fees and any other related costs. Please email your documents to: jobs@coregroup.org. Use “Participatory Training, Cambodia Last Name” as the subject line – no phone calls please. Only potential interviewees will be contacted.

Deadline: Applications will be reviewed on a rolling basis

Evaluation Criteria: Proposals will be evaluated based on the following criteria:

- Relevant experience and qualifications of the consultant.
- Quality and feasibility of the proposed approach and methodology.
- Cost-effectiveness of the budget proposal.

Confidentiality:

- The consultant shall maintain confidentiality regarding all sensitive information obtained during the consultancy.

Intellectual Property:

- All materials developed during the consultancy shall be the property of CORE Group.

Note: The terms of reference are subject to modification based on organizational needs and feedback from stakeholders.