

OPEN POSITION: Consultant to conduct Training on Data Analysis

REPORTS TO: Project Manager, Small Grants Project

LOCATION: Virtual for grantee based in Nepal

HIRING NEED: Between June and September 2024

BACKGROUND

CORE Group fosters collaborative action and learning to improve and expand community-focused public health practices. Established in 1997 in Washington D.C., CORE Group is an independent not-for-profit hybrid, membership organization, and home of the International Community Health Network, which brings together over 15,000 global health practitioners- CORE Group member organizations, scholars, advocates, and donors to support the global health of underserved women, children, adolescents, and communities around the world. Learn more here: www.coregroup.org.

CORE Group is implementing a small grants program to advance Sexual, Reproductive, Maternal, Newborn, Child, and Adolescent Health (SRMNCAH) programming, policy, and interventions in Bangladesh, Nepal, and Cambodia by providing financial, SRMNCAH technical, and organizational resources to six local women-led, youth-led, people with disabilities-led organizations, and other community-based organizations. This approach is strengthening local and national organizations' technical and organizational capacity to design and implement community-based solutions to SRMNCAH challenges, focusing on gender transformation, quality of care, and health equity.

The project has the following overall outcomes:

Overall Outcome #1:

Community-based solutions for SRMNCAH developed in this project strengthen the national health system to become sustainable in the longer term.

Overall Outcome #2:

Successful project's interventions lead to SRMNCAH improvements, especially for women and girls, in the communities of implementation in the three selected countries.

Overall Outcome #3:

An innovative, inclusive sustainable grantmaking model is developed for SRMNCAH that other donors and financing organizations replicate.

DESCRIPTION

The consultant will conduct a training on data analysis for CORE Group's grantee in Nepal. This training aims to enhance the capacity of the grantee to effectively conduct advanced analysis of data to inform decision-making, program adjustments and evaluation, and reporting. **The primary objectives of this consultancy are as follows:**

- To equip participants with advanced skills in data analysis techniques relevant to their project contexts.
- To enhance participants' capacity to use data analysis tools and software proficiently.
- To empower participants to apply data analysis results in program planning, project modifications, monitoring, and evaluation processes.

The Consultant will work closely with the Project Manager to coordinate all training materials and

deliverables.

SCOPE OF WORK

General responsibilities will include, but not be limited to the following:

Provide virtual training on techniques for conducting advanced analysis of data for selected staff of 1 grantee based in Nepal

- Develop a comprehensive training curriculum tailored to the needs and skill levels of the grantee.
- Conduct 2 virtual training sessions on various data analysis techniques, methodologies, and tools relevant to the grantees' projects.
- Provide homework for grantee to utilize and analyze project data and bring questions to trainer.
- Provide guidance and support to the grantee in applying data analysis techniques to their specific project contexts.
- Offer practical demonstrations and case studies to illustrate the application of data analysis in real-world scenarios.
- Facilitate discussions and Q&A sessions to address grantee's queries and concerns.
- Offer resources and tools that grantees can utilize after the training.
- Conduct pre- and post-training assessments to evaluate the needs of the participants, and the effectiveness of the training.

DELIVERABLES

- Timeline for consultancy activities and deliverables.
- A detailed training curriculum outlining session objectives, content, and methodologies, tailored to the needs of the grantee.
- Two, one day training session/workshop conducted for the grantee, including presentation materials, handouts, and other relevant resources.
- Pre- and post-training assessments and reports evaluating the impact of the training on participants' knowledge and skills.
- A final report summarizing the training activities, participant feedback, and recommendations for future capacity-building efforts (if necessary).

DURATION, TIMELINE AND LOCATION

- The consultancy is expected to span 6 days, with training sessions between June and September 2024. The 6 days will include 2 days for preparation, 2 days for conducting the training, and 2 days for the reports. It is expected that the 2 training sessions will be approximately 1 week apart.
- The training will take place virtually.
- It is expected that the training will be conducted in English.
- The consultant should provide a timeline indicating key milestones and deliverable deadlines.

REQUIREMENTS

The consultant should possess the following qualifications and experience:

- Demonstrated experience in conducting training on advanced analysis of data, preferably in the context of development projects or social initiatives.
- Proficiency in utilizing data analysis software such as SPSS, STATA, R, or similar tools.

- Familiarity with low resource contexts and understanding of the challenges related to data collection and quality.
- Advanced degree in statistics, social sciences, or a related field.
- Excellent facilitation and communication skills.
- Fluency in English.

HOW TO APPLY

Interested consultants should submit a proposal for the consultancy, their CV, and proposed budget. Budget should include consultancy fees and any other related costs. Please email your documents to: jobs@coregroup.org. Use “Data Analysis, Last Name” as the subject line – no phone calls please. Only potential interviewees will be contacted.

Deadline: Applications will be reviewed on a rolling basis

Evaluation Criteria: Proposals will be evaluated based on the following criteria:

- Relevant experience and qualifications of the consultant.
- Quality and feasibility of the proposed approach and methodology.
- Cost-effectiveness of the budget proposal.

Confidentiality:

- The consultant shall maintain confidentiality regarding all sensitive information obtained during the consultancy.

Intellectual Property:

- All materials developed during the consultancy shall be the property of CORE Group.

Note: The terms of reference are subject to modification based on organizational needs and feedback from stakeholders.