



Advancing community health worldwide.

POSITION: WOMEN OF COLOR IN GLOBAL HEALTH INTERNSHIP

Reports to: Operations & Membership Manager

Introduction:

The purpose of this position is to promote access and inclusion for women of color within the field of global health. The intern will work with the CORE Group staff on various projects and events including our C-19 Virtual Marketplace and our Global Health Practitioners Conference; assist in our Diversity, Equity & Inclusion efforts both internally and with our broader CORE Group Community; support global health programs and events, and support CORE Group membership engagement. The internship will be 15-20 hours/week starting November 2020 and ending in February 2021, with the potential for extension. The hours and schedule are flexible depending on the intern's availability.

A stipend of \$3500 will be given out at the end of the internship. Course credit may also be available.

Background:

CORE Group fosters collaborative action and learning to improve and expand community-focused public health practices. Established in 1997 in Washington D.C., CORE Group is an independent not-for-profit organization, and home of the Community Health Network, which brings together CORE Group member organizations, scholars, advocates and donors to support the health of underserved mothers, children and communities around the world.

Duties and Responsibilities

1. Provide planning and execution support for CORE Group virtual events including our annual Global Health Practitioner Conference on child and adolescent health, webinars, and workshops for our Young *Professionals Network* (YPN.)
2. Assist with the planning and execution of our Diversity Equity & Inclusion internal and external brown-bag lunch series, series on racial justice in Global Health, and other events, with the CORE Group global health community.
3. Assist with updating digital communications platforms, including social media and email lists.
4. Work with our Operations & Membership Manager to help implement our Membership Engagement Strategy, which includes outreach to first year members, a new member orientation webinar, and frequent outreach and support to our membership base throughout the year.
5. Work with the CORE Group staff on various projects including our C-19 Virtual Marketplace and other projects related to immunization.
6. Attend events and meetings on behalf of CORE Group, for learning purposes, and representation.
7. Work with the Executive Director as her mentor for vital discussions on race and equality, Propose new initiatives and have your voice heard for CORE Group's advancement!

Knowledge, Skills and Abilities

- Interest/experience in a career in global health.
- Interest/experience in DEI, racial and social justice, and nonprofit organizations.
- Excellent written and oral communication skills.
- Detail-oriented; highly organized and systematic
- Ability to multi-task and manage multiple deadlines.
- Knowledge of WordPress and social media skills are preferred
- Must have the ability to work under pressure with flexibility in a team setting.
- Candidate must be a woman-identifying person of color.
- Leadership skills

Candidates will work remotely during the COVID-19 pandemic.

To apply, please email your resume and cover letter to jobs@coregroup.org. Use “WOCGH Intern 2020” as the subject line. No phone calls please. Only potential interviewees will be contacted.